

Park Rapids Area Schools has decided to provide Microsoft Office to every student free of charge. Office 365 includes the latest version of Word, Excel, PowerPoint, OneNote, and more. As long as you're a student here, you'll be able to use this software for free.

- Install on up to 5 compatible PCs and Macs, plus 5 tablets (including iPad!)
- Use with OneDrive for automatic device syncing
- Gain valuable skills on the world's most popular productivity software

To get your Office follow these simple steps:

1. Visit <https://login.microsoftonline.com>

You will use your school email account as the username and use the password you use on the computer at school. If you are unable to log in please contact: tkumpula@parkrapids.k12.mn.us

2. On the download site, select your language and click install
3. On your iPad go to the App Store, there you can download: Word, PowerPoint, Excel, OneDrive
4. Once installed on your iPad when you launch the app you will log in with your email address as the username and password that you use on the computer at school.